

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: March 11, 2022

CAO File No. 0220-05620-0003

Council File No. 21-0647

Council District: All

To: The Mayor
The Council

From: *Yolanda Chavez*
for Matthew W. Szabo, City Administrative Officer

Reference: Economic and Workforce Development Department Transmittal dated January 5, 2022; Supplemental information received through March 10, 2022

Subject: **REQUEST TO APPROVE MODIFICATIONS TO THE PROGRAM YEAR 2021-22
WORKFORCE DEVELOPMENT BOARD ANNUAL PLAN, CARRY-IN/SAVINGS
FROM PROGRAM YEAR 2020-21, AND RELATED ACTIONS**

RECOMMENDATION

That the Council, subject to the approval of the Mayor:

1. Accept the Program Year (PY) 2021-22 Workforce Development Board Carry-In Report from the Economic and Workforce Development Department (EWDD);
2. Approve the proposed modifications to the PY 2021-22 Workforce Development Board Annual Plan budget as included in the Controller instructions in the Attachment to this report;
3. Authorize the Controller to implement the Controller instructions listed in the Attachment to this report; and
4. Authorize the General Manager, EWDD, or designee, to:
 - a. Appropriate and expend the WDB PY 2020-21 carry-in funds for the City General Fund-funded Cash for College, Day Laborer, Hire LA, Los Angeles Regional Initiative for Social Enterprise (LA RISE), YouthSource Center (YSC), Summer Youth Employment, and LA RISE Homeless Housing Assistance and Prevention programs;
 - b. Allocate funding, negotiate, and execute agreements and amendments to agreements with the service providers as detailed in Attachment 1 of EWDD's Transmittal dated January 5, 2022 (C.F. 21-0647), subject to City Attorney review and approval as to form, legality, procurement requirements, and compliance with City contracting requirements, including Charter Section 1022; and
 - c. Make technical corrections as necessary to transactions included in this report to

implement Mayor and Council intentions, subject to the approval of the City Administrative Officer.

SUMMARY

In a transmittal dated January 5, 2022 (C.F. 21-0647) (Transmittal), the Economic and Workforce Development Department (EWDD) and the City of Los Angeles Workforce Development Board (WDB) request approval of the WDB Program Year (PY) 2021-22 Carry-in Report (2021-22 Carry-in Report). The Transmittal also seeks authority to expend previous program year Carry-in General Fund funding for workforce development programs and to negotiate and execute agreements and contract amendments. The Transmittal also provides Controller instructions to implement the proposed modifications to the PY 22 WDB Annual Plan (July 2021 through June 2022).

This Office recommends approval of the 2021-22 Carry-in Report and related requests. Approval of the recommendations in this report authorizes the EWDD to utilize prior year savings and make adjustments to the current year's Annual Plan. The EWDD Transmittal and its attachments (C.F. 21-0647) include various budget schedules, service provider contract funding amounts, and other pertinent information. The Attachment to this Report includes the Controller instructions recommended for approval in order to implement actions related to the 2021-22 Carry-in Report.

BACKGROUND

On June 30, 2021, the Council and Mayor approved the 2021-22 WDB Annual Plan (C.F. 21-0647) and instructed EWDD to prepare a carry-in report that identifies all carry-in funds from 2020-21 and adjustments that reflect actual revenues received for 2021-22. EWDD states that it has received final allocations for all grants identified in the 2021-22 Annual Plan and has completed the fiscal year close-out of PY 2020-21. The WDB approved the 2021-22 Carry-in Report and proposed modifications to the 2021-22 WDB Annual Plan at its quarterly meeting on November 18, 2021.

DISCUSSION

After adjustments for various increases and decreases, the EWDD and WDB report a net funding increase of \$297,075 for PY 2021-22, consisting of a net decrease in new revenues and a net increase in carry-in funds. The net decrease in new revenues of \$4,340,641 is primarily due to a \$5.0 million decrease in anticipated revenue from the proposed federal Build Back Better legislation and a \$1.6 million decrease in projected CARES Act funding. The net increase in carry-in funds of \$4,637,716 consists, in part, of a \$2.8 million increase in Workforce Innovation and Opportunity Act (WIOA) savings and a \$1.2 million net savings from the City-funded General Fund programs, including the Summer Youth Employment Program.

City General Fund Programs

The 2021-22 Carry-in Report projects a net total of \$1,244,647 in 2020-21 fund balances in the City-funded General Fund workforce development services to be carried into 2021-22. These balances are as follows: \$91,347 in the Day Laborer Centers, \$88,300 in Hire LA, \$102,000 in the Los Angeles Regional Initiative for Social Enterprise (LA RISE), \$939,000 in the Summer Youth

Employment Program, and \$194,000 in the Youth Opportunity Movement. The Transmittal also projects a decrease (or over-expenditure) of \$120,000 in the Gang Injunction Curfew Settlement program and \$50,000 in the LA RISE – Homeless Housing, Assistance, and Prevention program. EWDD requests authority to utilize the carry-in balances in 2021-22 within those programs.

Reduction of Related Costs Reimbursements

The EWDD's various workforce grants allow for the support of grant administrative costs. The annual WIOA formula grant allows for support of administrative expenses up to 10 percent of the total grant amount. Administrative expenses include the overhead costs of contracted service providers as well as City salaries, expenses, and related costs. Related costs consist of City employee benefits and support services from other City Departments. Consistent with the last several years, the EWDD states that its 2021-22 total projected WIOA grant administrative expenses are anticipated to exceed the federal cap of 10 percent of the grant allocation.

In the 2021-22 Carry-in Report, the EWDD includes funding for a total of \$3.84 million in current year related costs reimbursements, consisting of \$2.64 million in WIOA related costs and \$1.20 million in non-WIOA workforce grant related costs. The Adopted 2021-22 Revenue Budget reflects a total of \$5.17 million in related costs reimbursements, consisting of \$3.92 million in WIOA related costs reimbursements and \$1.25 million in non-WIOA workforce grant related costs. The EWDD's calculation of \$3.84 million for total related costs reimbursements would reduce the Adopted Budget revenue budget by \$1.33 million.

The EWDD's total administrative expenses have continued to increase each year and have exceeded the WIOA administrative expenses cap since 2015-16, while the WIOA grant administrative cap has not undergone a corresponding increase. This Office recommends approval of the 2021-22 Carry-in Report and related actions and will work with the EWDD to help identify potential General Fund savings at the end of the current fiscal year to mitigate the impact of the reduced reimbursements to the General Fund.

FISCAL IMPACT STATEMENT

There is an indirect impact to the General Fund. Approval of the recommendations in this Report would reduce reimbursements for related costs to the General Fund from the Workforce Innovation and Opportunity Act Fund in the amount of \$1.28 million. The CAO will work with EWDD to identify General Fund savings to mitigate the impact of the reduced reimbursements to the General Fund.

FINANCIAL POLICIES STATEMENT

The recommendations in this Report are in compliance with the City's Financial Policies in that funding for the 2021-22 Workforce Development Board Annual Plan is provided by special funds and the 2021-22 Adopted Budget.

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA) FORMULA

1. WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA, Fund 57W):

a. New Revenues

- (1) Decrease receivable within the Workforce Innovation and Opportunity Act (WIOA) Fund No. 57W from the State of CA-EDD by \$524,151 for the following funding reductions:

WIOA Funding Stream	Amount
WIOA Youth Formula	(500,000)
WIOA Rapid Response	(24,151)
Total	(524,151)

b. Service Providers

- (1) Increase appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22V581	WIOA Adult	988,000
22V582	WIOA Dislocated Worker	240,000
	Total	1,228,000

c. Supporting Program Activities

- (1) Increase (Decrease) appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22V122	Economic and Workforce Development	1,169
22V299	Reimbursement of General Fund Costs	(1,169)
22V591	WIOA Adult Supporting Program Activities	507,183
22V592	WIOA Dislocated Worker Supporting Program Activities	494,343
22V593	WIOA Youth Supporting Program Activities	68,832
22V594	WIOA Rapid Response Supporting Program Activities	28,240
	Total	1,098,598

- (2) Increase (Decrease) appropriations within Fund 100/22 as follows: (*YOM - Intensive Transitions*)

Account	Title	Amount
001010	Salaries General	(1,725)
001070	Salaries As Needed	(25)
001090	Overtime General	1,216
002130	Travel	(2)
003040	Contractual Services	1,516
003310	Transportation	(1)
003340	Water and Electricity	212
006010	Office and Administrative	(82)
006030	Leasing	60
	Total	1,169

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

- (3) Expend up to \$170,642 within the WIOA Fund No. 57W, Account No. 22V593, WIOA Youth Supporting Program Activities, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement and the Workforce Development Board Year 22 Annual Plan, upon presentation of proper documentation by EWDD.

d. EWDD (Oversight, Direct Services, Rapid Response, and WDB Support) Budget

- (1) Increase (Decrease) appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22V122	Economic and Workforce Development	(494,758)
22V299	Reimbursement of General Fund Costs	432,022
	Total	(62,736)

- (2) Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(474,003)
001070	Salaries As Needed	(292)
001090	Overtime General	11,051
002120	Printing and Binding	3,936
002130	Travel	(133)
003040	Contractual Services	12,541
003310	Transportation	1,990
003340	Water and Electricity	(9)
006010	Office and Administrative	28,719
006020	Operating Supplies	1,922
006030	Leasing	(80,480)
	Total	(494,758)

e. Other City Departments

- (1) Increase (Decrease) appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22V112	City Attorney	858
22V166	Personnel	38,959
22V299	Reimbursement of General Fund Costs	(7,828)
	Total	31,989

- (2) Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries-General	858
100/66/001010	Salaries-General	38,959
	Total	39,817

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

g. Others

- (1) Authorize EWDD to transfer allowable expenditures under the Workforce Investment Act (WIA) and Workforce Innovation and Opportunity Act (WIOA) federal regulations incurred through June 30, 2016 between the WIOA Fund No. 57W and the WIA Fund No. 44A in order to fully expend any remaining funds in the WIA Fund No. 44A resulting from disallowed costs from audits and fiscal reviews, unrealized accruals, post-closeout interest income earned, and related closeout activities, upon presentation of proper documentation by EWDD.

WIOA DISCRETIONARY GRANTS

2. 2020 LAX ADDITIONAL ASSISTANCE GRANT (Fund 57W):

- a. Transfer appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
From:		
22T122	Economic and Workforce Development	20,000
22V166	Personnel	147
	Total	20,147
To:		
22V112	City Attorney	28
22V122	Economic and Workforce Development	12,135
22V299	Reimbursement of General Fund Costs *	7,984
	Total	20,147

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	11,936
001070	Salaries As Needed	(37)
001090	Overtime General	1,794
002120	Printing and Binding	(1)
002130	Travel	(2)
003040	Contractual Services	(113)
003310	Transportation	1
006010	Office and Administrative	(124)
006020	Operating Supplies	(1)
006030	Leasing	(1,318)
	Total	12,135

- c. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries-General	28
100/66/001010	Salaries-General	(147)
	Total	(119)

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

3. CA MEGAFIRES NATIONAL DISLOCATED WORKER GRANT (Fund No. 57W):

a. Transfer appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
From:		
22T122	Economic and Workforce Development	129,490
To:		
22V112	City Attorney	28
22V122	Economic and Workforce Development	84,224
22V166	Personnel	2,304
22V299	Reimbursement of General Fund Costs *	42,934
	Total	129,490

b. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	60,783
001070	Salaries As Needed	574
001090	Overtime General	444
002120	Printing and Binding	13
002130	Travel	28
003040	Contractual Services	2,223
003310	Transportation	2
006010	Office and Administrative	1,948
006020	Operating Supplies	3
006030	Leasing	18,206
	Total	84,224

c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	28
100/66/001010	Salaries General	2,304
	Total	2,332

4. COVID-19 DISASTER RECOVERY NATIONAL DISLOCATED WORKER GRANT (Fund 57W):

a. Increase (Decrease) appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22V112	City Attorney	459
22V122	Economic and Workforce Development	(19,034)
22V166	Personnel	(503)
22V299	Reimbursement of General Fund Costs *	(10,922)
	Total	(30,000)

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(15,925)
001070	Salaries As Needed	(125)
001090	Overtime General	2,047
002120	Printing and Binding	(3)
002130	Travel	(6)
003040	Contractual Services	(450)
003310	Transportation	(1)
006010	Office and Administrative	(425)
006020	Operating Supplies	(1)
006030	Leasing	(4,145)
	Total	(19,034)

c. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	459
100/66/001010	Salaries General	(503)
	Total	(44)

5. HIGH PERFORMING BOARDS (Fund 57W):

No Controller instructions necessary.

6. REGIONAL PLAN IMPLEMENTATION 3.0 (Fund 57W):

a. Increase (Decrease) appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22V112	City Attorney	684
22V122	Economic and Workforce Development	1,153
22V166	Personnel	64
22V299	Reimbursement of General Fund Costs *	(1,901)
	Total	-

b. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(3,422)
001070	Salaries As Needed	16
001090	Overtime General	3,918
002130	Travel	2
003040	Contractual Services	60
006010	Office and Administrative	54
006030	Leasing	525
	Total	1,153

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	684
100/66/001010	Salaries General	64
	Total	748

7. SEPTEMBER WILDFIRES DISASTER RECOVERY NATIONAL DISLOCATED WORKER GRANT (Fund 57W):

a. Increase (Decrease) appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22V112	City Attorney	28
22V122	Economic and Workforce Development	2,626
22V166	Personnel	901
22V299	Reimbursement of General Fund Costs *	(3,555)
	Total	-

b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(6,291)
001070	Salaries As Needed	225
001090	Overtime General	891
002120	Printing and Binding	5
002130	Travel	11
003040	Contractual Services	907
003310	Transportation	1
006010	Office and Administrative	762
006020	Operating Supplies	1
006030	Leasing	6,114
	Total	2,626

c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	28
100/66/001010	Salaries General	901
	Total	929

8. TRADE & ECONOMIC TRANSITION NATIONAL DISLOCATED WORKER GRANT (Fund No. 62F):

a. Establish new account and transfer appropriations within the Trade and Economic Transition National Dislocated Worker Grant Fund No. 62F as follows:

Account	Title	Amount
From:		
22R122	Economic and Workforce Development	12,000

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

To:		
22V112	City Attorney	28
22V122	Economic and Workforce Development	122
22V166	Personnel	2
22V299	Reimbursement of General Fund Costs *	(152)
22V795	Trade and Economic Transition NDWG	12,000
	Total	12,000

b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(251)
001090	Overtime General	350
003040	Contractual Services	3
006010	Office and Administrative	2
006030	Leasing	18
	Total	122

c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	28
100/66/001010	Salaries General	2
	Total	30

CORONAVIRUS AID, RELIEF, and ECONOMIC SECURITY (CARES) ACT

9. CHILDCARE INITIATIVE - CDBG COVID (Fund 424):

a. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(44,074)
001090	Overtime General	28,044
003040	Contractual Services	16,030
	Total	-

10. LA COMMUNITY CARE CORPS PROGRAM (Fund 63P):

a. Increase (Decrease) appropriations within the CARES Act Projects Fund No. 63P as follows:

Account	Title	Amount
22V112	City Attorney	684
22V122	Economic and Workforce Development	(1,865)
22V166	Personnel	1,709
22V299	Reimbursement of General Fund Costs *	(14,528)
	Total	(14,000)

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(34,658)
001070	Salaries As Needed	426
001090	Overtime General	15,360
002120	Printing and Binding	10
002130	Travel	21
003040	Contractual Services	1,598
003310	Transportation	2
006010	Office and Administrative	1,446
006020	Operating Supplies	2
006030	Leasing	13,928
	Total	(1,865)

c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	684
100/66/001010	Salaries General	1,709
	Total	2,393

11. LA RISE - CDBG COVID (Fund 424/10C):

a. Expend up to \$48,000 within the LA RISE - City GF Homeless Program Fund No. 10C, Account No. 22T889, LA RISE-City CDBG CV, for audit services, upon presentation of proper documentation by EWDD.

LA CITY PROGRAMS

12. ANGELENO CORPS

a. Transfer appropriations within the General Fund-Variou Program Fund No. 551 as follows:

Account	Title	Amount
From:		
22V122	Economic and Workforce Development	(10,500)
To:		
22V837	Angeleno Corps - UB	10,500

b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(11,000)
006010	Office and Administrative	500
	Total	(10,500)

c. Expend up to \$277,000 within the General Fund - Various Program Fund No. 551, Account No. 22V837, Angeleno Corps - UB, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement and the Workforce Development Board Year 22 Annual Plan, upon presentation of proper documentation by EWDD.

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

13. CAREER APPRENTICESHIP PROGRAM - CD 8

No Controller instructions necessary.

14. CASH FOR COLLEGE (Fund 551):

No Controller instructions necessary.

15. DAY LABORER PROGRAM (Fund 551):

- a. Expend up to \$9,000 within the General Fund-Variou Program Fund No. 551, Account No. 22V819, Day Laborer Program - City GF, for audit services, upon presentation of proper documentation by EWDD.

16. GANG INJUNCTION CURFEW SETTLEMENT (Fund No. 10B):

- a. Increase (Decrease) appropriations within the Gang Injunction Curfew Settlement Fund No. 10B as follows:

Account	Title	Amount
22V112	City Attorney	573
22V122	Economic and Workforce Development	(120,219)
22V166	Personnel	(354)
	Total	(120,000)

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(66,300)
001070	Salaries As Needed	(16,288)
001090	Overtime General	(6,997)
002120	Printing and Binding	(14,537)
002130	Travel	(4)
003040	Contractual Services	(294)
006010	Office and Administrative	(11,798)
006030	Leasing	(4,001)
	Total	(120,219)

- c. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	573
100/66/001010	Salaries General	(354)
	Total	219

17. HIRE LA (Fund 551):

- a. Transfer appropriations within the General Fund-Variou Program Fund No. 551 as follows:

Account	Title	Amount
From:		
22T122	Economic and Workforce Development	88,300
To:		
22V112	City Attorney	58
22V122	Economic and Workforce Development	86,749
22V166	Personnel	1,493
	Total	88,300

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

- b. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	73,528
001070	Salaries As Needed	372
001090	Overtime General	770
002120	Printing and Binding	9
002130	Travel	18
003040	Contractual Services	1,442
003310	Transportation	1
006010	Office and Administrative	1,262
006020	Operating Supplies	2
006030	Leasing	9,345
	Total	86,749

- c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	58
100/66/001010	Salaries General	1,493
	Total	1,551

18. LA RISE - CITY GF HOMELESS PROGRAM (Fund No. 10C):

- a. Transfer appropriations within the LA RISE - City GF Homeless Program Fund No. 10C as follows:

Account	Title	Amount
From:		
22V122	Economic and Workforce Development	69,294
To:		
22V112	City Attorney	459
22V166	Personnel	2,835
22V894	LA RISE - City GF	66,000
	Total	69,294

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(95,358)
001070	Salaries As Needed	707
001090	Overtime General	811
002120	Printing and Binding	16
002130	Travel	34
003040	Contractual Services	2,735
003310	Transportation	3
006010	Office and Administrative	2,396
006020	Operating Supplies	3
006030	Leasing	19,359
	Total	(69,294)

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

- c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	459
100/66/001010	Salaries General	2,835
	Total	3,294

19. LA RISE EXPANSION - ABH/TINY HOME PARTICIPANTS (Former LAPD Funds; Fund 10C):

- a. Transfer appropriations within the LA RISE - City GF Homeless Program Fund No. 10C as follows:

Account	Title	Amount
From:		
22T885	ABH/Tiny Home Participants - CD 2	75,000
To:		
22V122	Economic and Workforce Development	74,076
22V166	Personnel	924
	Total	75,000

- b. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	36,539
001070	Salaries As Needed	230
001090	Overtime General	28,111
002120	Printing and Binding	6
002130	Travel	11
003040	Contractual Services	864
003310	Transportation	1
006010	Office and Administrative	781
006020	Operating Supplies	1
006030	Leasing	7,532
	Total	74,076

- c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/66/001010	Salaries General	924

20. LA RISE EXPANSION - CD 10

- a. Transfer appropriations within the LA RISE - City GF Homeless Program Fund No. 10C as follows:

Account	Title	Amount
From:		
22T886	LA RISE Expansion - CD 10	35,949
To:		
22V122	Economic and Workforce Development	35,949

- b. Increase appropriation within the LA RISE - City GF Homeless Program Fund No. 10C as follows:

Account	Title	Amount
22V122	Economic and Workforce Development	30

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

c. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	35,979

21. LA RISE - HOMELESS HOUSING ASSISTANCE & PREVENTION PROGRAM (Fund 10C): See CF 19-0914

a. Transfer appropriations within the LA RISE - City GF Homeless Program Fund No. 10C as follows:

Account	Title	Amount
From:		
22V166	Personnel	881
22V299	Reimbursement of General Fund Costs *	28,855
	Total	29,736
To:		
22V122	Economic and Workforce Development	29,736

b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	37,910
001070	Salaries As Needed	4,098
001090	Overtime General	246
002120	Printing and Binding	(5)
002130	Travel	(11)
003040	Contractual Services	(740)
003310	Transportation	(1)
003340	Water and Electricity	(4,042)
006010	Office and Administrative	3,292
006020	Operating Supplies	(40,236)
006030	Leasing	29,225
	Total	29,736

22. NON-PROFIT APPRENTICESHIP PROGRAM - CD 9

No Controller instructions necessary.

23. PRISON TO EMPLOYMENT RE-ENTRY PROGRAM - CD 5 & 8

No Controller instructions necessary.

24. STUDENT TO STUDENT SUCCESS PILOT

a. Transfer appropriations within the General Fund- Various Program Fund No. 551 as follows:

Account	Title	Amount
From:		
22V122	Economic and Workforce Development	38,228
To:		
22V838	Student to Student Success Pilot Program - UB	38,228

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(63,230)
001070	Salaries As Needed	18,129
001090	Overtime General	11
002120	Printing and Binding	7
002130	Travel	15
003040	Contractual Services	4,215
003310	Transportation	1
003340	Water and Electricity	550
006010	Office and Administrative	1,098
006020	Operating Supplies	1
006030	Leasing	975
	Total	(38,228)

c. Expend up to \$130,112 within the General Fund - Various Program Fund No. 551, Account No. 22V838, Student to Student Success Pilot Program - UB, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement and the Workforce Development Board Year 22 Annual Plan, upon presentation of proper documentation by EWDD.

25. SUMMER YOUTH EMPLOYMENT PROGRAM (Fund No. 551):

a. Transfer appropriations within the General Fund- Various Program Fund No. 551 as follows:

Account	Title	Amount
From:		
22T122	Economic and Workforce Development	939,000
22V122	Economic and Workforce Development	319,621
22V166	Personnel	3,038
	Total	1,261,659
To:		
22V112	City Attorney	659
22V895	SYEP - City GF	1,261,000
	Total	1,261,659

b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(405,722)
001070	Salaries As Needed	21,436
001090	Overtime General	2,424
002120	Printing and Binding	7
002130	Travel	15
003040	Contractual Services	(10,172)
003310	Transportation	(3)
003340	Water and Electricity	(2,254)
006010	Office and Administrative	35,571
006020	Operating Supplies	50,666
006030	Leasing	(11,589)
	Total	(319,621)

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

- c. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	659
100/66/001010	Salaries General	(3,038)
	Total	(2,379)

- d. Expend up to \$378,600 within the General Fund - Various Program Fund No. 551, Account Nos. 22V895, SYEP - City GF, 22T891, SYEP-City GF Hire LA, or 22T895, SYEP-City GF, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by WIOA federal regulations and/or described within the Workforce Development Board Year 22 Annual Plan, upon presentation of proper documentation by EWDD.

26. YOUTH OPPORTUNITY MOVEMENT/YSC (Fund No. 551):

- a. Increase appropriations within the General Fund-Variou Program Fund No. 551 as follows:

Account	Title	Amount
22V122	Economic and Workforce Development	190,817
22V166	Personnel	2,800
22V818	Youth Opportunity Movement (YOM) - City GF	383
	Total	194,000

- b. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	146,616
001070	Salaries As Needed	785
001090	Overtime General	2,267
002120	Printing and Binding	18
002130	Travel	38
003040	Contractual Services	6,864
003310	Transportation	3
003340	Water and Electricity	1,072
006010	Office and Administrative	2,225
006020	Operating Supplies	4
006030	Leasing	30,925
	Total	190,817

- c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/66/001010	Salaries General	2,800

- d. Expend up to \$17,111 within the General Fund - Various Program Fund No. 551, Account No. 22V818, Youth Opportunity Movement (YOM) - City GF, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement and the Workforce Development Board Year 22 Annual Plan. upon presentation of proper documentation by EWDD.

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

LA COUNTY GRANTS

27. LA COUNTY JUVENILE JUSTICE CRIME PREVENTION ACT (JJCPA) (Fund No. 59X):

- a. Increase receivable within the LA County JJCPA Fund No. 59X from the Los Angeles County by \$13,700.
- b. Increase (Decrease) appropriations within the LA County JJCPA Fund No. 59X as follows:

Account	Title	Amount
22V112	City Attorney	(3,220)
22V122	Economic and Workforce Development	34,020
22V166	Personnel	(11)
22V299	Reimbursement of General Fund Costs *	18,478
22V858	LA County Juvenile Justice Crime Prevention Act	(35,567)
	Total	13,700

- c. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	29,643
001070	Salaries As Needed	2,399
001090	Overtime General	1
002120	Printing and Binding	1
002130	Travel	2
003040	Contractual Services	973
003310	Transportation	173
006010	Office and Administrative	881
006020	Operating Supplies	1,169
006030	Leasing	(1,222)
	Total	34,020

- d. Decrease appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	(3,220)
100/66/001010	Salaries General	(11)
	Total	(3,231)

- e. Expend up to \$22,471 within the LA County JJCPA Fund No. 59X, Account No. 22V858, LA County Juvenile Justice Crime Prevention Act, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement and the Workforce Development Board Year 22 Annual Plan, upon presentation of proper documentation by EWDD.

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

28. LA COUNTY JUVENILE DAY REPORTING CENTER (JDRC, Fund No. 60A):

- a. Transfer appropriations within the LA County Department of Probation Grants Fund No. 60A as follows:

Account	Title	Amount
From:		
22V299	Reimbursement of General Fund Costs *	9,101
To:		
22V112	City Attorney	28
22V122	Economic and Workforce Development	5,885
22V166	Personnel	188
22V871	Trauma Informed Youth Development Program	3,000
	Total	9,101

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(14,319)
001070	Salaries As Needed	7,637
001090	Overtime General	26
002120	Printing and Binding	16
002130	Travel	34
003040	Contractual Services	5,545
003310	Transportation	3
003340	Water and Electricity	231
006010	Office and Administrative	2,393
006020	Operating Supplies	3
006030	Leasing	4,316
	Total	5,885

- c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	28
100/66/001010	Salaries General	188
	Total	216

29. LA COUNTY LA RISE MEASURE H FUND (Fund No. 59N):

- a. Increase (Decrease) appropriations within the LA County LA RISE Measure H Fund No. 59N as follows:

Account	Title	Amount
22V112	City Attorney	573
22V122	Economic and Workforce Development	(9,102)
22V166	Personnel	(892)
22V299	Reimbursement of General Fund Costs *	(16,079)
22V658	LA County LA RISE Measure H	25,500
	Total	-

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(23,241)
001070	Salaries As Needed	352
001090	Overtime General	2,992
002120	Printing and Binding	995
002130	Travel	(11)
003040	Contractual Services	19,235
006010	Office and Administrative	246
006030	Leasing	(9,670)
	Total	(9,102)

- c. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	573
100/66/001010	Salaries General	(892)
	Total	(319)

30. LA COUNTY PERFORMANCE PARTNERSHIP PILOT (Fund No. 59Y):

No Controller instructions necessary.

31. LA COUNTY PROJECT INVEST (Fund No. 60K):

- a. Increase (Decrease) accounts within the LA County Project Invest Fund No. 60K as follows:

Account	Title	Amount
22V112	City Attorney	86
22V122	Economic and Workforce Development	420
22V166	Personnel	186
22V299	Reimbursement of General Fund Costs *	(1,692)
22V872	LA County Project Invest	1,000
	Total	-

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(2,832)
001070	Salaries As Needed	724
001090	Overtime General	2
002120	Printing and Binding	2
002130	Travel	2
003040	Contractual Services	189
003310	Transportation	1
006010	Office and Administrative	757
006030	Leasing	1,575
	Total	420

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

- c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	86
100/66/001010	Salaries General	186
	Total	272

32. LA COUNTY RELAY INSTITUTE (Fund No. 60L):

No Controller instructions necessary.

33. LA COUNTY SYSTEMS INVOLVED YOUTH (Fund No. 62H):

- a. Increase receivable within the LA County Systems Involved Youth Fund No. 62H from the Los Angeles County by \$130,800.
- b. Increase (Decrease) appropriations within the LA County Systems Involved Youth Fund. No. 62H as follows:

Account	Title	Amount
22V112	City Attorney	487
22V122	Economic and Workforce Development	23,449
22V166	Personnel	(469)
22V299	Reimbursement of General Fund Costs *	13,420
22V796	LA County Systems Involved Youth	93,913
	Total	130,800

- c. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	19,703
001070	Salaries As Needed	2,978
001090	Overtime General	(4)
002120	Printing and Binding	(3)
002130	Travel	(6)
003040	Contractual Services	1,616
003340	Water and Electricity	240
006010	Office and Administrative	304
006020	Operating Supplies	(1)
006030	Leasing	(1,378)
	Total	23,449

- d. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	487
100/66/001010	Salaries General	(469)
	Total	18

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

- e. Expend up to \$84,700 within the LA County Systems Involved Youth Fund No. 62H, Account No. 22V796, LA County Systems Involved Youth, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed and/or described within the grant agreement and the Workforce Development Board Year 22 Annual Plan, upon presentation of proper documentation

34. LA COUNTY WIOA (Fund 59Q):

- a. Increase receivable within the LA County WIOA Fund No. 59Q from the Los Angeles County by \$67,118.
- b. Increase (Decrease) appropriations within the LA County WIOA Fund No. 59Q as follows:

Account	Title	Amount
22V112	City Attorney	57
22V122	Economic and Workforce Development	(978)
22V166	Personnel	(178)
22V299	Reimbursement of General Fund Costs *	(1,901)
22V868	LA County WIOA - Youth	70,118
	Total	67,118

- c. Increase (Decrease) appropriations for the following accounts within the LA County WIOA Fund No. 59Q upon receipt of official funding allocations from the LA County and upon presentation of proper documentation by EWDD.

Account	Title
22V868	LA County WIOA - Youth
22V874	LA County WIOA - Adult
22V875	LA County WIOA - Dislocated Worker

- d. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(2,951)
001070	Salaries As Needed	3,494
001090	Overtime General	(2)
002120	Printing and Binding	(1)
002130	Travel	(2)
003040	Contractual Services	(158)
006010	Office and Administrative	50
006030	Leasing	(1,408)
	Total	(978)

- e. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	57
100/66/001010	Salaries General	(178)
	Total	(121)

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

35. LA COUNTY YOUTH JOBS PROGRAM (Fund No. 56E):

- a. Increase receivable within the LA County Youth Jobs Program Fund No. 56E from the LA County by \$949,950.
- b. Increase (Decrease) appropriations within the LA County Youth Jobs Program Fund No. 56E as follows:

Account	Title	Amount
22V112	City Attorney	631
22V122	Economic and Workforce Development	120,414
22V166	Personnel	1,743
22V299	Reimbursement of General Fund Costs *	89,485
22V864	LA County Youth@Work - CalWORKs	737,677
	Total	949,950

- c. Increase (Decrease) appropriations for the following accounts within the LA County Youth Jobs Program Fund No. 56E upon receipt of official funding allocations from the LA County and upon presentation of proper documentation by EWDD.

Account	Title
22V864	LA County Youth@Work - CalWORKs
22V865	LA County Youth@Work - Foster Youth
22V866	LA County Youth@Work - Other Underserved Youth
22V876	LA County - CRM
22V877	LA County - TAY WOW Curriculum

- d. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	131,071
001070	Salaries As Needed	(15,847)
001090	Overtime General	(3,640)
002120	Printing and Binding	10
002130	Travel	21
003040	Contractual Services	4,173
003310	Transportation	2
003340	Water and Electricity	2,066
006010	Office and Administrative	56
006020	Operating Supplies	(6,784)
006030	Leasing	9,286
	Total	120,414

- e. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	631
100/66/001010	Salaries General	1,743
	Total	2,374

- f. Expend up to \$462,000 within the LA County Youth Jobs Program Fund No. 56E for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed and/or described within the grant agreement and the Workforce Development Board Year 22 Annual Plan, upon presentation of proper documentation by EWDD.

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

OTHER GRANTS/FUNDS

36. BANK OF AMERICA (Fund No. 56L):

- a. Increase (Decrease) appropriations within the EWDD Summer Youth Program - Other Sources Fund No. 56L as follows:

Account	Title	Amount
22V122	Economic and Workforce Development	(4,379)
22V299	Reimbursement of General Fund Costs	(2,965)
22V754	EWDD Summer Youth Program - B of A	7,344
Total		-

- b. Decrease appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(4,379)

- c. Expend up to \$120,000 within the EWDD Summer Youth Program - Other Sources Fund No. 56L, Account No. 22V754, EWDD Summer Youth Program - B of A, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed and/or described within the grant agreement and the Workforce Development Board Year 22 Annual Plan, upon presentation of proper documentation by EWDD.
- d. Increase appropriation within the EWDD Summer Youth Program - Other Sources Fund No. 56L, Account No. 22V754, EWDD Summer Youth Program - B of A, upon receipt of additional donations from Bank of America and presentation of proper documentation by EWDD.

37. CFE/CITI - SUMMER JOBS CONNECT (Fund 56L):

- a. Accept and deposit donations from the Cities for Financial Empowerment (CFE) into the EWDD Summer Youth Program-Other Sources Fund No. 56L.
- b. Increase (Decrease) appropriations within the EWDD Summer Youth Program-Other Sources Fund No. 56L as follows:

Account	Title	Amount
22V122	Economic and Workforce Development	(8,172)
22V299	Reimbursement of General Fund Costs *	(5,533)
22V646	Citibank Summer Youth Program	192,705
Total		179,000

- c. Decrease appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(8,172)

- d. Expend up to \$404,000 within the EWDD Summer Youth Program - Other Sources Fund No. 56L, Account No. 22V646, Citibank Summer Youth Program, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed and/or described within the grant agreement and the Workforce Development Board Year 22 Annual Plan, upon presentation of proper

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

- e. Increase appropriation within the EWDD Summer Youth Program - Other Sources Fund No. 56L, Account No. 22V646, Citibank Summer Youth Program, upon receipt of additional donations from the Cities for Financial Empowerment (CFE) and presentation of proper documentation by EWDD.

38. EWDD SUMMER YOUTH PROGRAM - OTHER SOURCES (Fund No. 56L):

- a. Accept and deposit funds and donations received from other City departments, the LA Workforce Development Board, and other private sources, including funds received in prior fiscal years, into the EWDD Summer Youth Program-Other Sources Fund No. 56L.
- b. Increase (Decrease) appropriations within the EWDD Summer Youth Program - Other Sources Fund No. 56L as follows:

Account	Title	Amount
22V112	City Attorney	(656)
22V122	Economic and Workforce Development	(32,867)
22V166	Personnel	(412)
22V299	Reimbursement of General Fund Costs *	(20,530)
22V647	EWDD Summer Youth Program - Other Sources	120,465
	Total	66,000

- c. Decrease appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(29,337)
001070	Salaries As Needed	(103)
001090	Overtime General	(4)
002120	Printing and Binding	(3)
002130	Travel	(5)
003040	Contractual Services	(1,809)
003310	Transportation	
003340	Water and Electricity	(392)
006010	Office and Administrative	(512)
006020	Operating Supplies	
006030	Leasing	(702)
	Total	(32,867)

- d. Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	(656)
100/66/001010	Salaries General	(412)
	Total	(1,068)

- e. Expend up to \$82,742 within the EWDD Summer Youth Program - Other Sources Fund No. 56L, Account No. 22V647, EWDD Summer Youth Program-Other Sources, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed and/or described within the grant agreement and the Workforce Development Board Year 22 Annual Plan, upon presentation of proper documentation by EWDD

**WDB Year 22 Annual Plan Carry-In Report Controller Instructions
FY 2021 - 2022**

- f. Increase appropriation within the EWDD Summer Youth Program - Other Sources Fund No. 56L, Account No. 22V647, EWDD Summer Youth Program-Other Sources, upon receipt of additional donations from other City departments, the LA Workforce Development Board, and other private sources, upon presentation of proper documentation by EWDD.

39. PRISON TO EMPLOYMENT (P2E) PROGRAM (Fund No. 62P):

- a. Increase (Decrease) appropriations within the Prison to Employment (P2E) Program Fund No. 62P as follows:

Account	Title	Amount
22V112	City Attorney	28
22V122	Economic and Workforce Development	3,950
22V166	Personnel	1,070
22V299	Reimbursement of General Fund Costs *	(5,048)
	Total	-

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(8,686)
001070	Salaries As Needed	267
001090	Overtime General	1,805
002120	Printing and Binding	6
002130	Travel	13
003040	Contractual Services	1,020
003310	Transportation	2
006010	Office and Administrative	904
006020	Operating Supplies	1
006030	Leasing	8,618
	Total	3,950

- c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	28
100/66/001010	Salaries General	1,070
	Total	1,098

40. SUMMER TRAINING & EMPLOYMENT PROGRAM FOR STUDENTS (STEPS, Fund No. 62Q):

- a. Increase (Decrease) appropriations within the Summer Training & Employment Program for Students (STEPS) Fund No. 62Q as follows:

Account	Title	Amount
22V122	Economic and Workforce Development	2,418
22V166	Personnel	1,139
22V299	Reimbursement of General Fund Costs *	(3,557)
	Total	-

WDB Year 22 Annual Plan Carry-In Report Controller Instructions FY 2021 - 2022

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(9,467)
001070	Salaries As Needed	284
001090	Overtime General	262
002120	Printing and Binding	7
002130	Travel	14
003040	Contractual Services	1,066
003310	Transportation	1
006010	Office and Administrative	963
006020	Operating Supplies	1
006030	Leasing	9,287
	Total	2,418

- c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/66/001010	Salaries General	1,139